Dear team,

Along with our patients, your health and safety are our highest priority. Amid the growing concerns about COVID-19, our practice is adhering to the recommendation of the CDC and the President’s White House Coronavirus Task Force Member, Dr. Deborah L. Brix, to postpone any elective surgery through the end of March (15 days).

Concentrating on emergency dental care will allow dentists to care for emergency patients and alleviate the burden that dental emergencies would place on hospital emergency departments. [Insert your procedure for staffing emergent care]

Our practice will be taking every precaution to implement procedures and protocols to ensure the safety of those patients that do come in for emergency appointments.

The following is an email we have shared with our patients to help communicate important information regarding their upcoming appointments. We welcome additional feedback to these resources based on your expertise and interactions with patients.

We will continue to closely monitor updates from the CDC, the ADA, the World Health organization and our state officials. If there are any changes to practice protocols or operations, we will notify you immediately.

Please do not hesitate to contact me if you have questions.

Template Internal Staff Email (Emergent Care)